How to Edit a Grade Center Schema

1. From the Control Panel area, click on Grade Center -> Full Grade Center.

2. Click on the Manage menu button then select Grading Schemas.

3. Click on the contextual menu for the schema item that needs editing and select Edit from the listing.

4. Make the desired schema changes and then click on the submit button.

Delete a Grade Center Schema

1. From the Control Panel area, click on Grade Center -> Full Grade Center.

2. Click on the Manage menu button then select Grading Schemas.

3. Click on the contextual menu for the schema item that needs deleted then select Delete from the listing.
4. When prompted click the **Ok** button.