

Blackboard 

Gradebook Management



Anthology 

Agenda

- Organize the gradebook
- Setting up the Overall Grade
- Gradebook settings
- Manage categories
- Create calculated and item columns
- Monitor and retain students

The Gradebook



Gradebook Organization Techniques

- Create gradable items with easy-to-understand names.
- If you are not using due dates, consider adding numbers in front of the name of the gradable item so that they appear in the order you want in the student view of the gradebook.
- Rearrange columns to match course content or the order that matches their teaching modality.
- Filter the gradebook using categories, groups, or students.

Accessing the Gradebook

Blackboard

- Institution Page
- Cathy Chu
- Activity
- Courses
- Organizations
- Calendar
- Messages
- Grades**
- Tools
- Sign Out

Healthy Eating Healthy Living

Content Calendar Announcements Discussions **Gradebook** 3 Messages Analytics Groups [Student Preview](#)

Overview Gradable Items **Grades** Students [Filter](#) [Print](#) [Share](#) [Settings](#)

Students	M05.01 Organic ...	Discussion 2.1	Syllabus Quiz	New Test 5/21/24	Video Summary ...	Module 5 Journa...	
	3 points	10 points	40 points	19 points	100 points	100 points	
6 Students	0 Graded 0 Posted	0 Graded 0 Posted	1 Graded 1 Posted	1 Graded 1 Posted	0 Graded 0 Posted	0 Graded 0 Posted	
Cathy Chu_Previ...	-	-	-	-	-	-	
Karla Stroud_Previ...	-	-	-	3 Posted	-	-	
Tony Brown	New Submission	-	-	-	-	-	

Gradebook Views


- Four views to manage and organize student assessment data
 - Overview tab to improve task orientation and grading efficiency. This tab contains two sections: Needs Grading and Needs Posting.
 - Gradable Item view displays a list of gradable items providing information about student submission and grading details.
 - Grades view provides a view of columns and rows identifying students and gradable items
 - Student view provides an area in the gradebook in which to review individual students' grades, last access date.


Gradebook Views








Overview Tab

Overview Tab Review

Content Calendar Announcements Discussions **Gradebook** 13 Messages Analytics Groups  Student Preview


Overview Gradable Items Grades Students 


Needs grading 13

Item	Due Date	Oldest ungraded	
 Module 1 Assignment: Bene... 4 to grade	2/24/23, 11:55 AM	3/28/18, 7:35 AM	Grade now (4)
 Module 1 Essay: Your Food J... 3 to grade	—	3/28/18, 7:55 AM	Grade now (3)
 Module 2: Create Your Pers... 1 to grade	4/23/23, 2:17 PM	3/28/18, 11:48 AM	Grade now (1)
 Module 2 Group Assignmen... 1 to grade	5/1/23, 11:00 PM	3/28/18, 12:16 PM	Grade now (1)
 Module 1 Discussion: Find a... 2 to grade	2/22/23, 10:00 AM	3/28/18, 7:58 AM	Grade now (2)

1-5 of 7 Page 1 of 2 < >

Needs posting 2
Students won't see their grades until posted.

Item	Due Date	
 Module 1 Discussion: Find a... 2 to post	2/22/23, 10:00 AM	Post now (2)








Gradable Items Tab













The bottom half of the page features a decorative design with two overlapping blue shapes. On the left, there is a dark blue triangle pointing towards the top-right. On the right, there is a larger, medium blue trapezoidal shape that overlaps the dark blue triangle.

Gradable Items Tab Overview

Healthy Eating Healthy Living

Content Calendar Announcements Discussions **Gradebook** 3 Messages Analytics Groups  Student Preview

Overview **Gradable Items** Grades Students    

Item	Category	Due Date	Grading Status	Post
 M05.01 Organic Food Test 3 missing 3 of 6 submitted	Test	4/17/24, 4:00 PM	3 to grade	↑↓ ...
 Discussion 2.1 0 of 6 participated	Discussion		Nothing to grade	↑↓ ...
 Syllabus Quiz 5 missing 1 of 6 submitted	Test	5/2/24, 11:35 AM	All graded	↑↓ ...
 New Test 5/21/24 5 missing 1 of 6 submitted	Test	5/22/24, 11:59 PM	All graded	↑↓ ...
 Video Summary on Organic Farming 6 missing 0 of 6 submitted	Assignment	8/20/24, 11:59 PM	Nothing to grade	↑↓ ...
 Module 5 Journal: Analyzing the Benefits of Organic Food 6 missing 0 of 6 submitted	Journal	8/21/24, 1:47 PM	Nothing to grade	↑↓ ...
 Mid-Term Course Review 6 missing 0 of 6 submitted	Form	8/21/24, 11:59 PM		↑↓ ...
 Developing a Healthy Eating Plan 6 missing 0 of 6 submitted	Assignment	8/22/24, 11:59 PM	Nothing to grade	↑↓ ...
 Organic Food Test 6 missing 0 of 6 submitted	Test	8/22/24, 11:59 PM	Nothing to grade	↑↓ ...
 Healthy Eating Meal Plan Assignment 6 missing 0 of 6 submitted	Assignment	8/29/24, 11:59 PM	Nothing to grade	↑↓ ...
 Healthy Eating Check Your Understanding 6 missing 0 of 6 submitted	Test	8/29/24, 11:59 PM	Nothing to grade	↑↓ 

Rearrange Gradebook

Content Calendar Announcements Discussions **Gradebook** (13) Messages Analytics Groups Student Preview

Overview **Gradable Items** Grades Students

Item ↕	Category ↕	Due Date ↕	Grading Status ↕	Post ↕
Module 1 Assignment: Benefits of Organic Food 5 missing 4 of 9 submitted	Assignment	2/24/23, 11:55 AM	4 to grade	...
Module 1 Assignment: Buying Local Essay 1 of 9 submitted	Assignment		1 to grade	...
Module 2: Create Your Personal Plan 8 missing 1 of 9 submitted	Assignment	4/23/23, 2:17 PM	1 to grade	...
Module 1 Test: Going Organic Formative 6 missing 3 of 9 submitted	Test	4/30/23, 6:00 PM	All graded	...
Module 1 Discussion: Find a Farmer Near You 5 missing 4 of 9 participated	Discussion	2/22/23, 10:00 AM	2 to grade	Post 2 grades ...
Collaborative Cookbook 4 missing 0 of 4 submitted	Assignment	4/17/23, 6:00 PM	Nothing to grade	...
Module 1 Essay: Your Food Journal 3 of 9 submitted	Test		3 to grade	...

Grades Tab

Grades Tab

Healthy Eating, Healthy Living

Content Calendar Announcements Discussions **Gradebook** (13) Messages Analytics Groups Student Preview

Overview Gradable Items **Grades** Students

Students	Module 1 Assign... 50 points	Module 1 Assign... 100 points	Module 2: Creat... 100 points	Module 1 Test: G... Eprmativ 70 points	Module 1 Discus... 20 points	Collaborative Co... 25 points	
9 Students	0 Graded 0 Posted	0 Graded 0 Posted	0 Graded 0 Posted	3 Graded 3 Posted	2 Graded 0 Posted	0 Graded 0 Posted	
Karla Stroud_Previ...	-	-	-	-	-	-	
Joey Clark ID: jc2136548754	New Submission	-	-	66 Posted	20	-	
Jessica Davis ID: jd0234521369	New Submission	-	New Submission	70 Posted	20	-	
Alphonso Harris ID: ah0555456871	New Submission	-	-	-	New Submission	-	
Rachel Johns ID: rj04	-	-	-	-	-	-	

Gradebook Grid View

healthy_eating Course Settings

Healthy Eating, Healthy Living

Content Calendar Announcements Discussions **Gradebook 13** Messages Analytics Groups Student Preview

Overview Gradable Items **Grades** Students Filter

Students	Module 1 Assign...	Module 2: Cre...	Module 2: Cre...	Module 1 Test	Collaborative Co...	Module 1 Discus...	Collaboratiled	Organic Foods J...
50 points	100 points	100 poi...	100 points	70 point	25 points	20 points	25 pc	100 points
0 Graded 0 Posted	0 Graded 0 Posted	0 Graded 0	100 points	70 point	0 Graded 0 Posted	1 Graded 0 Posted	0 Graded	0 Graded 0 Posted
8 Students								
Joey Clark ID: jc2136548754	New Submission	-	sted	3	-	New	Submission	-
Jessica Davis ID: jd0234521369	New Submission	-				New		
Alphonso Harris ID: ah0555456871	New Submission	-		5	-	New		
Rachel Johns ID: rj04	-	-	-	ted				
Parker Jones ID: pj0333254655	-	-	-	ted				
Jacob Smith ID: js5454682366	-	-	-				New Submission	-

A (Gradebook tab)
B (Filter icon)
C (Students column header)
D (Student profile icon)
E (Action menu icon)
F (Grade cell)

- Send Reminder
- Edit
- Post
- Question Analysis
- Download Results
- Download Submissions
- Statistics
- Delete

Module 1 Discus...
View
Post
Add or edit exemptions

Gradebook Filtering

healthy_eating Course Settings

Healthy Eating, Healthy Living

Content Calendar Announcements Discussions **Gradebook** (13) Messages Analytics Groups

Overview Gradable Items **Grades** Students

Search gradebook

Filter

Settings

Search for Submission Receipts

Upload/Download Gradebook

Students	Overall Grade	Module 1 Assign...	Module 1 Assign...	Module 2: Crea	Module 1 Discus...	Collaborative Co...
9 Students	10 items	0 Graded 0 Posted	0 Graded 0 Posted	0 Graded 0 Posted	70 points	25 points
Karla Stroud_Previ...	--	-	-	-	-	-
Joey Clark ID: jc2136548754	A	New Submission	-	-	20	-
Jessica Davis	A+	New Submission	-	-	70	20

Gradebook

Filters

Students

Search by first name or last name

Groups

Search by group

Gradable Items

Search gradebook

Assessment Type

Formative

Summative

Categories

Assignment

Attendance

Discussion

Exam

Feedback

healthy_eating Course Settings

Healthy Eating, Healthy Living

Content Calendar Announcements Discussions **Gradebook** (13) Messages Analytics Groups Student Preview

Overview Gradable Items **Grades** Students Filter Filter Filter Filter

Students	Overall Grade	Module 1 Assign...	Module 1 Assign...	Module 2: Creat...	Module 1 Test: G...	Module 1 Discus...	Collaborative Co...
9 Students	10 items	0 Graded 0 Posted	0 Graded 0 Posted	0 Graded 0 Posted	3 Graded 3 Posted	2 Graded 0 Posted	0 Graded 0 Posted
Karla Stroud_Previ...	--	-	-	-	-	-	-
Joey Clark ID: jc2136548754	A	New Submission	-	-	66 Posted	20	-
Jessica Davis ID: jd0234521369	A+	New Submission	-	New Submission	70 / 70	20	-
Alphonso Harris ID: ah0555456871	--	New Submission	-	-	-	-	-
Rachel Johns ID: rj04	--	-	-	-	-	-	-
Parker Jones ID: pj0333254655	--	-	-	-	-	-	-
Jacob Smith ID: js5454682366	--	-	-	-	-	-	-

- View
- Feedback & Notes**
- Post
- Add or edit exceptions
- Add or edit exemptions

Exemption

healthy_eating Course Settings

Healthy Eating, Healthy Living

Content Calendar Announcements Discussions **Gradebook** (13) Messages Analytics Groups Student Preview

Overview Gradable Items **Grades** Students Filter 🔍 📄 📥 📦 ⚙️

Students	Overall Grade	Module 1 Assign...	Module 1 Assign...	Module 2: Creat...	Module 1 Test: G...	Module 1 Discus...	Collaborative Co...
		50 points	100 points	100 points	Formative 70 points	20 points	25 points
9 Students	10 items	0 Graded 0 Posted	0 Graded 0 Posted	0 Graded 0 Posted	3 Graded 3 Posted	2 Graded 0 Posted	0 Graded 0 Posted
Karla Stroud_Previ...	--	-	-	-	-	-	-
Joey Clark ID: jc2136548754	A	New Submission	-	-	66 Posted	20	-
Jessica Davis ID: jd0234521369	A+	New Submission	-	New Submission	70 / 70	20	-
Alphonso Harris ID: ah0555456871	--	New Submission	-	-	-	-	-
Rachel Johns ID: rj04	--	-	-	-	-	-	-
Parker Jones ID: pj0333254655	--	-	-	-	-	-	-
Jacob Smith ID: js5454682366	--	-	-	-	-	-	-

- View
- Feedback & Notes
- Post
- Add or edit exceptions
- Add or edit exemptions**

Exception

healthy_eating Course Settings

Healthy Eating, Healthy Living

Content Calendar Announcements Discussions **Gradebook** (13) Messages Analytics Groups Student Preview

Overview Gradable Items **Grades** Students Filter 🔍 📄 📁 ⚙️

Students	Overall Grade	Module 1 Assign...	Module 1 Assign...	Module 2: Creat...	Module 1 Test: G...	Module 1 Discus...	Collaborative Co...
		50 points	100 points	100 points	Expressive 70 points	20 points	25 points
9 Students	10 Items	0 Graded 0 Posted	0 Graded 0 Posted	0 Graded 0 Posted	3 Graded 3 Posted	2 Graded 0 Posted	0 Graded 0 Posted
	--	-	-	-	-	-	-
 ID: jc2136548754	A	New Submission	-	-	66 Posted	20	-
 ID: jd0234521369	A+	New Submission	-	New Submission	70 / 70	20	-
 ID: ah0555456871	--	New Submission	-	-	-	-	-
 ID: rj04	--	-	-	-	-	-	-
 ID: pj0333254655	--	-	-	-	-	-	-
 ID: js5454682366	--	-	-	-	-	-	-

View

Feedback & Notes

Post

Add or edit exceptions

Add or edit exemptions

Healthy Eating, Healthy Living

Module 1 Test: Going O...

Selected student

Jessica Davis

Assessment due date

4/30/23 📅 6:00 PM 🕒

Be sure your show date occurs before the assessment due date and your hide date occurs after the assessment due date

Show on

Date Time

Hide after

Date Time

Attempts allowed

Unlimited ▼

Student Tab

Student View


healthy_eating Course Settings

Healthy Eating, Healthy Living

Content Calendar Announcements Discussions **Gradebook (13)** Messages Analytics Groups Student Preview

Overview Gradable Items Grades **Students** Search Upload Download Settings



ⓘ 1-9 of 9 items per page Page of 1 < >

Full Name ↑	Student ID ⇅	Username ⇅	Last Access ⇅	Overall Grade ⇅	
 Joey Clark	jc2136548754	jclark_practice_student	10/20/23, 2:08 PM	A	...
Jessica Davis	369	jdavis_practice_student	3/28/18, 1:00 PM	A+	Accommodations Message student
Alphonso Harris	ah0555456871	aharris_practice_student	3/28/18, 8:11 AM	--	...
Rachel Johns	rj04	rjohnson_practice_student	—	--	...




Accommodations

View a Specific Student

Healthy Eating, Healthy Living














 **Joey Clark** 




Current Grade **A**

Last access: 10/20/23, 2:08 PM  Student Activity  Accommodations  Send Message

Username: jclark_practice_student ID: jc2136548754

Grades Progress Notes Activity Log

Item Name	Due Date	Status	Grade	Feedback
 Module 1 Assignment: Benefits of Organic Food 2 attempts submitted	2/24/23	Needs grading	--	
 Module 1 Assignment: Buying Local Essay		No submission	-- / 100	
 Module 2: Create Your Personal Plan 3 attempts possible	4/23/23	No submission	-- / 100	
 Module 1 Test: Going Organic Formative 1 attempt submitted	4/30/23	Completed	66 / 70	 
 Module 1 Discussion: Find a Farmer Near You First participated on 3/28/18	2/22/23	1 attempt to post	20 / 20	
 Collaborative Cookbook	4/17/23	No submission	-- / 25	

 Attempt Log
 Add or edit exceptions
 Add or edit exemptions

Attempts Log

Joey Clark | ID: jc2136548754



Final Grade Posted 66 / 70
Attempt with highest grade

ATTEMPT 2/2 (SUBMITTED 8/23/24, 1:49 PM) 32 / 70




Attempt time: 0:01:18 Submission receipt: A151386A4E194A7DA273F9B4A8DD5D39

Date and Time	Event	Question Number	Question	Time Per Question
8/23/24 at 1:48:28 PM	Started			
8/23/24 at 1:48:47 PM	Saved	4	Most people consume enough whole grai...	0:00:18
8/23/24 at 1:48:52 PM	Saved	5	100% vegetable juice counts as part o...	0:00:04
8/23/24 at 1:48:57 PM	Saved	2	100% fruit juice counts as part of th...	0:00:05
8/23/24 at 1:49:11 PM	Saved	6	Which of the following are good choic...	0:00:13
8/23/24 at 1:49:19 PM	Saved Multiple times	3	Which type of grain contains the enti...	0:00:07
8/23/24 at 1:49:24 PM	Saved Multiple times	1	Which food group does this food belon...	0:00:04
8/23/24 at 1:49:34 PM	Saved Multiple times	5	100% vegetable juice counts as part o...	0:00:09
8/23/24 at 1:49:41 PM	Saved	6	Which of the following are good choic...	0:00:07
8/23/24 at 1:49:46 PM	Submitted			

View Progress

 **Joey Clark** 


Current Grade A

Last access: 10/20/23, 2:08 PM  Student Activity  Accommodations  Send Message

Username: jclark_practice_student ID: jc2136548754






Grades **Progress** Notes Activity Log

Content availability

Visible to students 



Visible to students

All

	Status
<input type="radio"/> Course Information & Resources	Unopened 
<input checked="" type="radio"/>  Module 1: Going Organic	Started 5/11/23, 1:47 AM 
<input checked="" type="radio"/>  Module 2: Nutritional Needs	Started 5/11/23, 1:47 AM 

Notes

Healthy Eating, Healthy Living

 **Joey Clark** 

Current Grade **A**

Last access: 8/23/24, 1:50 PM


Username: jclark_practice_student ID: jc2136548754

[Student Activity](#) [Accommodations](#) [Send Message](#)

Grades Progress **Notes** Activity Log

Internal notes (1)

Add a note italic





Start writing a note

Cathy Chu 8/29/24, 10:09 AM
Discussed with Joey about time management techniques to meet deadlines.

Activity Log

Healthy Eating, Healthy Living

 **Joey Clark** 




Current Grade **A**







Last access: 8/29/24, 2:23 PM

Username: jclark_practice_student ID: jc2136548754

[Student Activity](#) [Accommodations](#) [Send Message](#)

Grades Progress Notes **Activity Log**


Start date: 7/30/24  End date: 8/30/24  Event: All 

Date and Time ↓	Event	Item
8/29/24, 12:37 PM	Discussion Access	 Introduce yourself
8/29/24, 12:35 PM	Document Access	 Welcome
8/29/24, 12:35 PM	Course Access	 Healthy Eating, Healthy Living
8/23/24, 1:49 PM	Assessment Submission	 Test: Module 1 Test: Going Organic
8/23/24, 1:48 PM	Assessment Started	 Test: Module 1 Test: Going Organic
8/23/24, 1:48 PM	Course Access	 Healthy Eating, Healthy Living

< Page 1 of 1 >

Student Activity Report

Healthy Eating, Healthy Living

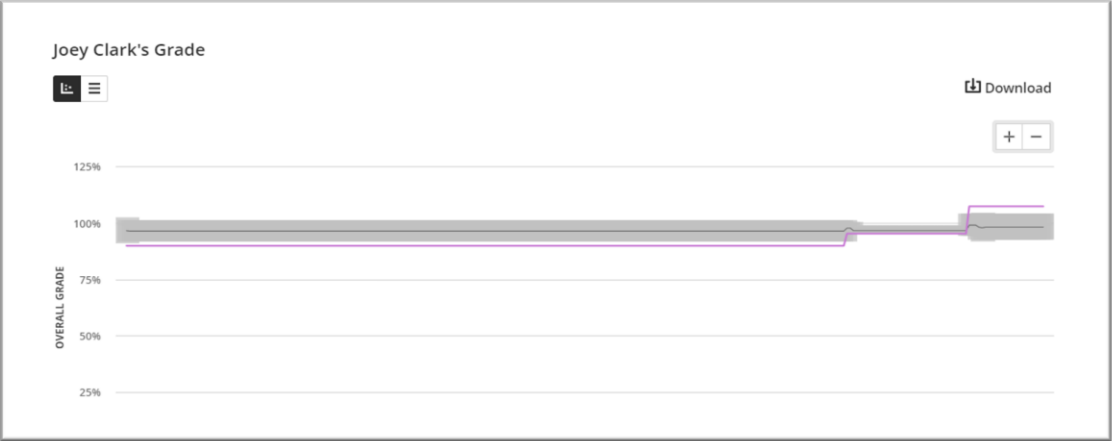
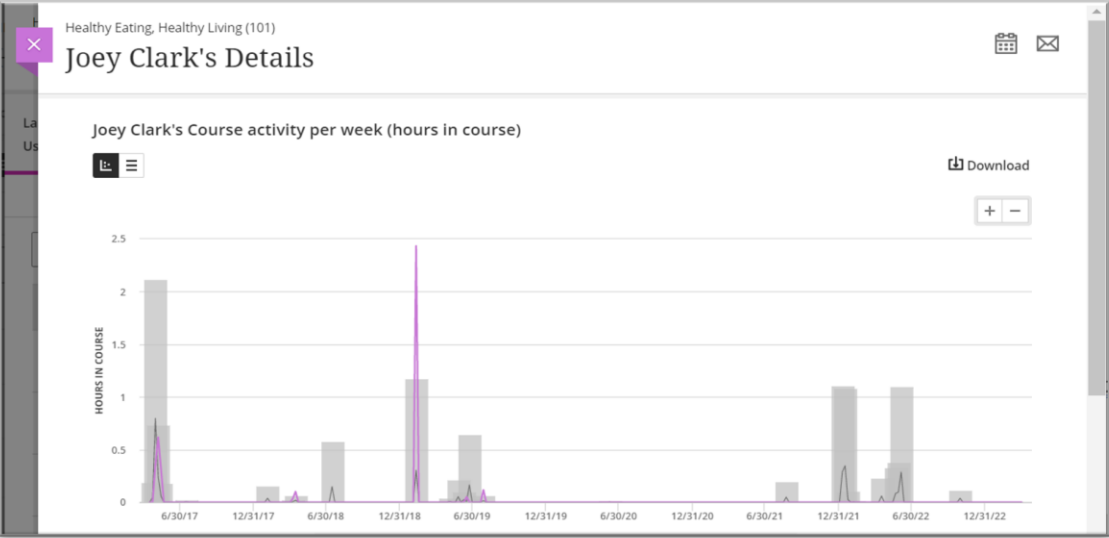
 **Joey Clark**

Current Grade **A**

Last access: 10/20/23, 2:08 PM

Username: jclark_practice_student ID: jc2136548754

[🕒 Student Activity](#) [📄 Accommodations](#) [✉ Send Message](#)



Gradebook Settings



Settings

The screenshot shows the course page for 'Healthy Eating, Healthy Living' (ID: healthy_eating). The 'Gradebook' tab is selected, showing a search bar and a 'Settings' gear icon. A pink box labeled 'Settings' with an arrow points to the gear icon. Below the search bar are several gradebook columns: Students, Overall Grade, Module 1 Assign..., Module 1 Assign..., Module 2: Creat..., Module 1 Test: G..., Module 1 Discus..., and Collaborative Co...

Gradebook Settings
Healthy Eating, Healthy Living (101)

Grade Schemas
Grading schemas map percentages to letter grades or some other notation for reporting performance.
[Manage Grade Schemas](#)

Manage overall grade settings

Grade Categories
Grade categories are groups of similar coursework. You can add custom categories to the gradebook.

[Add New Category](#)

- Attendance
- Assignment
- Test
- Discussion
- Journal

Grade Notations and Automatic Zeros

Overall Grade Notations

You can override a student's overall grade with notations that fall outside the course grade schema.

Add Overall Grade Notation

Automatic Zeros

- Assign automatic zeros for past due work
 - Students can submit late to update their grades.*
 - Students with due date accommodations aren't affected.*

Student Performance

- Alerts students of low levels of activity and low grades in the activity stream
- Instructors can receive alerts about student activity and grades in your activity stream

Student Performance

Identify students with alerts and receive activity stream notifications

If you leave the fields empty, the alerts will not show

Overall grade below or equal

 %

Number of missed due dates above or equal

Days since last access above or equal

 days

[View Course Activity](#)

Send activity stream notifications to students based on low overall grade and days since last access settings

Inline

Overall
Grade

Total & Weighted Calculations

healthy_eating Course Settings

Healthy Eating, Healthy Living

Content Calendar Announcements Discussions **Gradebook** (13) Messages Analytics Groups Student Preview

Overview **Gradable Items** Grades Students Search Upload Download Settings

Item	Category	Due Date	Grading Status	Post
Overall Grade	No Category			↑↓ ...
Module 1 Assignment: Benefits of Organic Food 5 missing 4 of 9 submitted	Assignment	4/23/23, 2:55 AM	4 to grade	↑↓ ...
Module 1 Assignment: Buying Local Essay 1 of 9 submitted	Assignment		1 to grade	↑↓ ...
Module 2: Create Your Personal Plan 8 missing 1 of 9 submitted	Assignment	4/23/23, 2:17 PM	1 to grade	↑↓ ...

Gradebook Item Context Menu:

- + Add Item
- + Add Calculation
- + Add Total Calculation

Creating Items Manually

New Item

Hidden from students

Due date

5/9/24 8:42 AM

Grading

Grade using Points

*** Maximum points** 100

Grade category Assignment

Description

Type a description

Cancel Save

Setting Up the Overall Grade



Set up the overall grade!

The overall grade helps students keep track of their performance in your course. You can select the gradebook items to include.


[Set it up](#)


[Hide this message](#)

Creating Calculations


Access Help to learn more about custom grading formulas and to find keyboard shortcuts. [Clear](#)


Functions and Var...


Average 

Variable 

Operators

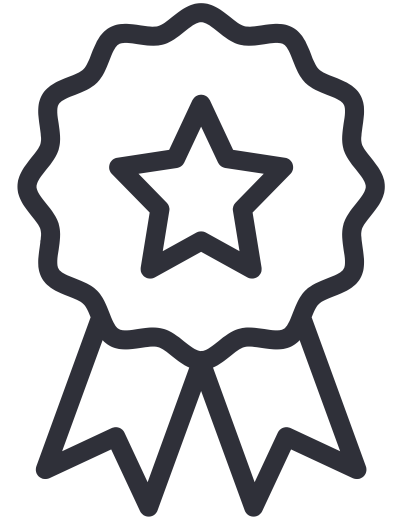
Add (+) 

AVG (Assignment)  +

AVG (Test) 

Grading Best Practices

- It is a best practice to describe how grades are calculated in the course syllabus, especially if weighting is used in the calculation.
- Share grading time frames with students (e.g., within two business days of submission, within one week following the items due date).



Monitoring and Retaining Students



Course and Student Activity

- Course Activity Related to Grades
- Individual Student Course Activity
- Student Activity on Assessments
- Discussion Performance and Analysis

Course Activity Related to Grades

The screenshot displays the Blackboard interface with a sidebar on the left and a main activity feed on the right. The sidebar includes navigation options: Institution Page, Cathy Chu, Activity (highlighted with a yellow border), Courses, Organizations, Calendar, Messages, Grades (highlighted with a purple border), Tools, and Sign Out. The activity feed shows a list of events with dates, icons, and descriptions. One event, dated Aug 21, 2024, titled 'Healthy Eating' with 4 student alerts, is highlighted with a purple rectangular border.

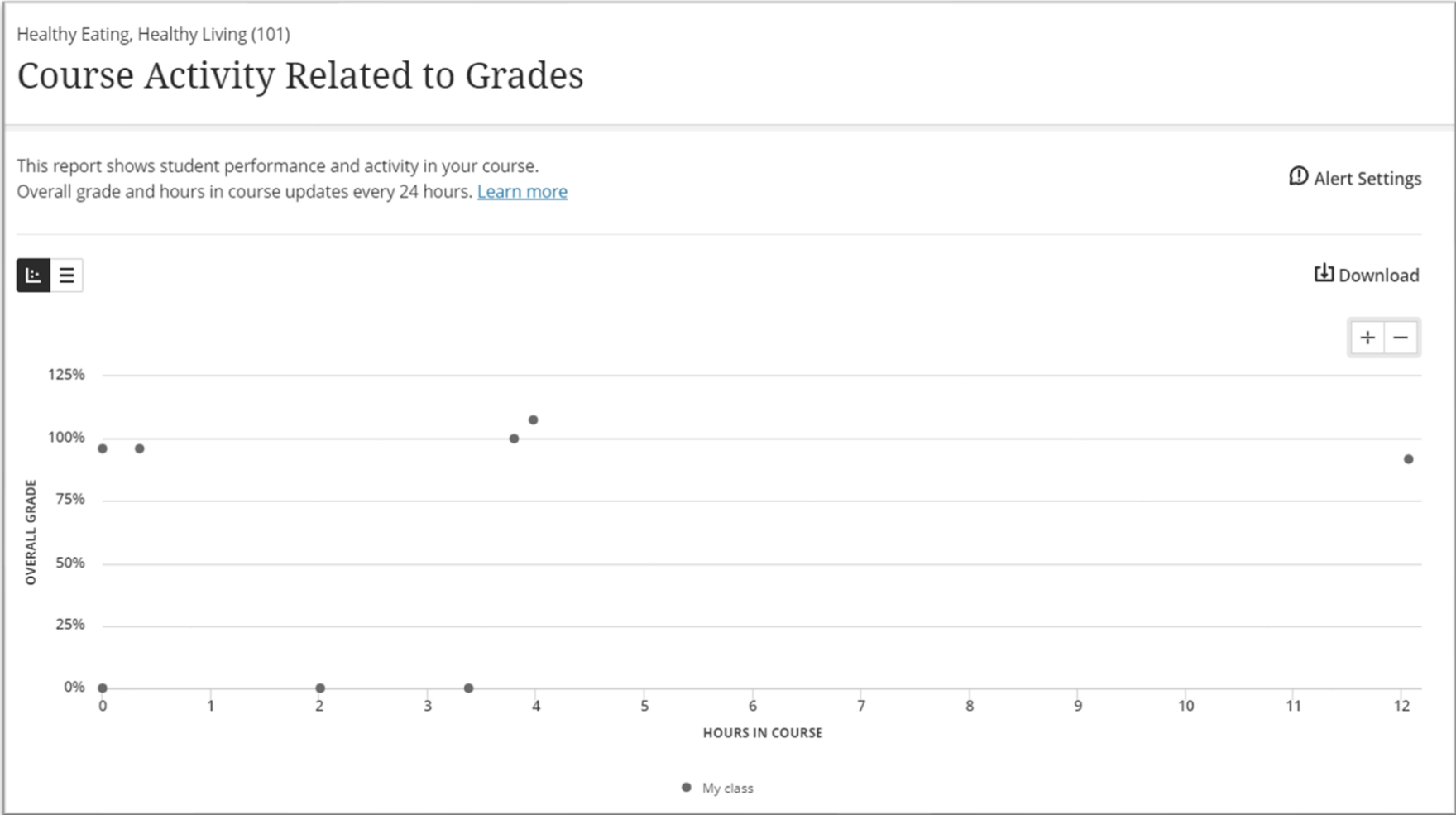
Date	Course/Activity	Alerts
Aug 22, 2024	Healthy Eating Healthy Living	3 with last access alert
Aug 22, 2024	Strategic Management (AI)	2 with last access alert
Aug 21, 2024	Healthy Eating Healthy Living	Added: Developing a Healthy Eating Plan
Aug 21, 2024 2:41	Astronomy Ultra - Pam	13 with last access alert
Aug 21, 2024	Healthy Eating	4 with last access alert
Aug 21, 2024	Healthy Eating, Healthy Living	5 with last access alert
Aug 20, 2024	Healthy Eating Healthy Living	Added: Module 5 Journal: Analyzing the Benefits of Organic Food Research and analyze the scientific evidence behind the benefits of consuming organic food. Ident...
Aug 19, 2024	Healthy Eating, Healthy Living	6 with last access alert
Aug 19, 2024	Healthy Eating Healthy Living	Added: Advantages of Organic Foods

Course Progress Pie Chart

The screenshot displays the Blackboard interface for a course titled "Healthy Eating, Healthy Living". The left sidebar contains navigation options: Institution Page, Cathy Chu, Activity, Courses, Organizations, Calendar, Messages, Grades (highlighted with a yellow box), Tools, and Sign Out. The main content area shows two views of the course's progress. The top view, labeled "healthy_eating", shows a pie chart with a red 'F' grade and a refresh icon. Below it is a list of activities: "Module 1 Discussion: Find a Farmer Near You" (Discussion, 2 to grade, 5 missing), "Module 1 Assignment: Benefits of Organic Food" (Assignment, 4 to grade, 5 missing), "Module 2: Create Your Personal Plan" (Assignment, 1 to grade, 8 missing), "Module 1 Assignment: Buying Local Essay" (Assignment, 1 to grade, 1 of 9 submitted), and "Module 1 Essay: Your Food Journal" (Test, 3 to grade, 3 of 9 submitted). A "View all work (10)" link is at the bottom of this list. The bottom view, labeled "PL_HealthyEatingLiving", shows a pie chart with a grey refresh icon and a "--" grade. Below it is a list of activities: "Module 1 Discussion: Find a Farmer Near You" (Discussion, 3 to grade, 5 missing), "Module 1 Assignment: Benefits of Organic Food" (Assignment, 4 to grade, 5 missing), and "Module 2: Create Your Personal Plan" (Assignment, 1 to grade, 8 missing). A pink arrow points from the "Grades" link in the sidebar to the refresh icon in the top view's pie chart.

Activity	Type	Progress	Grade
Module 1 Discussion: Find a Farmer Near You	Discussion	5 missing 4 of 9 participated	2 to grade
Module 1 Assignment: Benefits of Organic Food	Assignment	5 missing 4 of 9 submitted	4 to grade
Module 2: Create Your Personal Plan	Assignment	8 missing 1 of 9 submitted	1 to grade
Module 1 Assignment: Buying Local Essay	Assignment	1 of 9 submitted	1 to grade
Module 1 Essay: Your Food Journal	Test	3 of 9 submitted	3 to grade

Chart View






List View






Healthy Eating, Healthy Living (101)

Course Activity Related to Grades

This report shows student performance and activity in your course.
Overall grade and hours in course updates every 24 hours. [Learn more](#)

 Alert Settings

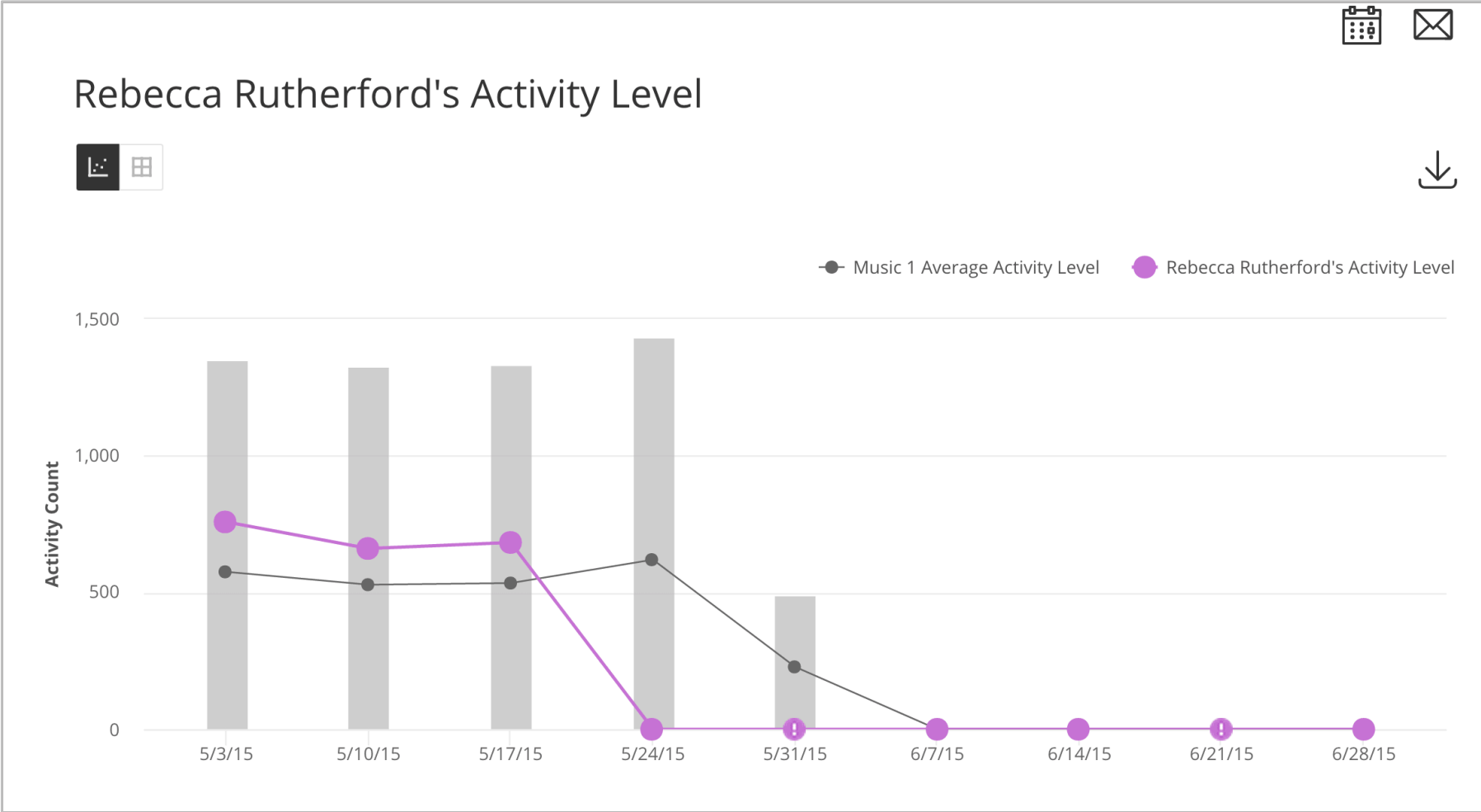
 Send message  Download

<input type="checkbox"/>	Student ↕	Overall Grade ↑	Hours in Course ↕	Days of Inactivity ↕
<input type="checkbox"/>	 Jasmine Williams	--	2.02	443
<input type="checkbox"/>	 Parker Jones	--	0	--
<input type="checkbox"/>	 Alphonso Harris	--	3.38	154
<input type="checkbox"/>	 Rachel Johnson	91.79%	12.07	153
<input type="checkbox"/>	 Ava Taylor	96%	0	--

Monitor Specific Students



Individual Student Course Activity Graph



Viewing Student Activity on Assessments

The screenshot displays two assessment items in a list. The first item is 'Module 1 Test: Going Organic', which is visible to students and has a due date of 4/30/23 at 6:00 PM. The second item is 'Module 1 Discussion: Find a Farmer Near You', also visible to students, with a due date of 2/22/23 at 10:00 AM. A context menu is open over the second item, showing options: Edit, Student Activity (highlighted with a pink box), Question Analysis, and Delete.

Module 1 Test: Going Organic
Visible to students ▾
Due date: 4/30/23, 6:00 PM | Formative

Module 1 Discussion: Find a Farmer Near You
Visible to students ▾
Due date: 2/22/23, 10:00 AM
View the Local Harvest website and participate in this discussion. Post about your options for farmer markets in your area. Have you been to any? Do you plan to in the future? Your response will be graded by the facilitator.

Options menu:
Edit
Student Activity
Question Analysis
Delete

Student Activity

Healthy Eating, Healthy Living (101)
Module 2 Test: Going Organic

Student Activity Overview

Submission time 6 min <small>Course average</small>	Time to open 3 days <small>Course average</small>	Time before due date 3 hours <small>Course average</small>
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Submission Activity

Unopened	7
Drafts Started	0
Single Submissions	0
Multiple Submissions	1

Grade Distribution

The chart shows a single data point at the 55-60 grade range. The x-axis represents grade ranges from 0-6 to 55-60, and the y-axis represents the number of submissions, ranging from 0 to 2. A purple area under the curve indicates the distribution, with a peak at 55-60.

Grade Range	Count
0 - 6	0
7 - 12	0
13 - 18	0
19 - 24	0
25 - 30	0
31 - 36	0
37 - 42	0
43 - 48	0
49 - 54	0
55 - 60	1

Student Activity Details

Student: **Joey Clark** Submitted: 3/21/17

Activity Timeline: 7 minutes

Start to Finish: 60 / 60

Grade: 60 / 60

Viewing Student Activity on Discussions

The screenshot displays two discussion cards in a list. The first card is titled "Module 1 Discussion: Find a Farmer Near You" and includes a visibility icon, a due date of "2/22/23, 10:00 AM", and a description about participating in a discussion on the Local Harvest website. A dropdown menu is open for this card, showing options: "Follow", "Edit", "Student Activity" (highlighted with a red box), and "Delete". The second card is titled "Module 2 Discussion: Meet with a Nutritionist" and includes a visibility icon and a description about a live chat session on May 3rd at 2PM.

Module 1 Discussion: Find a Farmer Near You

Visible to students ▾

Due date: 2/22/23, 10:00 AM

View the Local Harvest website and participate in this discussion. Post in your area. Have you been to any? Do you plan to in the future? Your facilitator.

- Follow
- Edit
- Student Activity**
- Delete

Module 2 Discussion: Meet with a Nutritionist

Visible to students ▾

Add your questions here for our live chat session with a registered nutritionist on May 3rd at 2PM.

Discussion Activity

Healthy Eating, Healthy Living

Module 1 Discussion: Find a Farmer Near You

Visible to students

Discussion Student Activity Grades & Participation

Active students 4 of 8	Average posts per student 2.25	Average word count 38.11	Average discussion grade 25%
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50% participation 50% opened discussion




Students who haven't participated

✉




- Rachel Johns
- Jasmine Williams
- Parker Jones
- Jacob Smith

Displaying 4 of 4

Responses with the most replies

-  "To my knowledge, there are only two farmer's markets in my area. One is open on Saturday morning and one on S...
By Alphonso Harris | 3 Replies
-  "The only farmers' market in my area is open at 6 am on Thursdays, a time which is inconvenient for me. Instead, I s...
By Ava Taylor | 1 Replies
-  "Our area has a lot of farmer's markets. Check out this link to see them. I like to visit them during the summer to ge...
By Jessica Davis | 1 Replies

Top participants

-  Joey Clark
1 2
-  Jessica Davis
1 2
-  Ava Taylor
1 1

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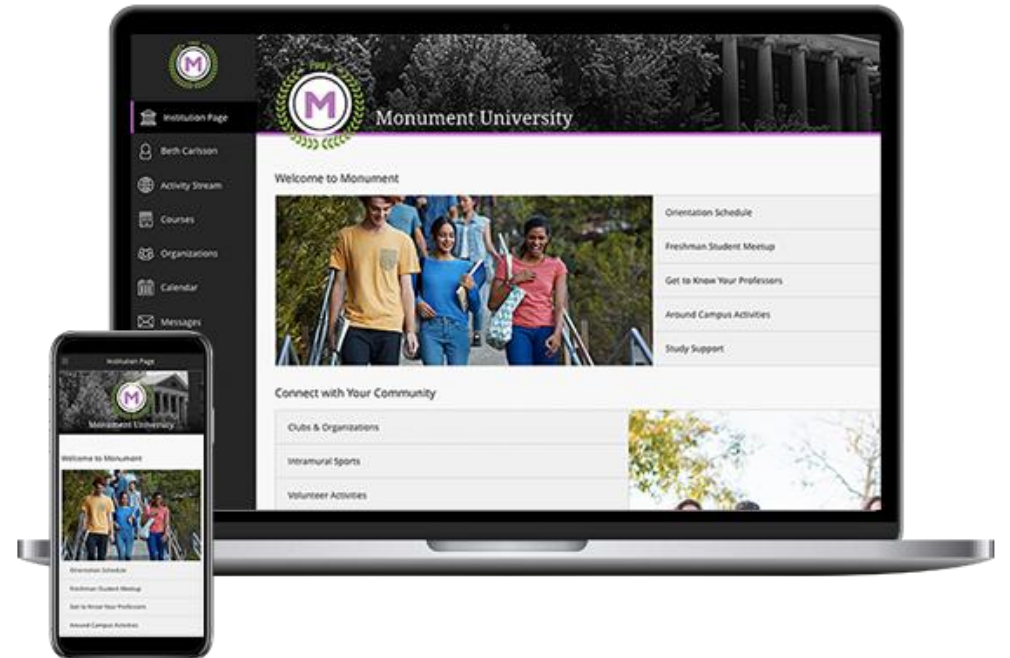


Reflection

- What have you learned today?
- Please share one thing you learned in today's session that you plan to use in your course design and teaching.

Exemplary Course Themes & Rubric

- Course Design
- Interaction & Collaboration
- Assessments
- Learner Support



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