

## LockDown Browser Settings for Faculty Proctoring on Zoom

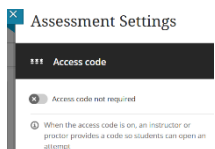
1. Select the following options for the LockDown browser settings.

The screenshot shows the 'LockDown Browser Settings' window. The 'Require LockDown Browser for this exam' option is selected and highlighted with a red box. Below it, the 'Advanced Settings' section is expanded, showing 'Require LockDown Browser to view post-exam feedback and results' checked. The 'Respondus Monitor' section has 'Allow instructor live proctoring for this exam (via Zoom, Teams, etc)' selected and highlighted with a red box. In the 'Instructor Live Proctoring' section, 'Zoom' is selected in the video conferencing system dropdown, and a 'Start code' field is highlighted with a red box. A callout box points to the 'Zoom' dropdown with the text: 'Choose "Zoom" as the video conferencing system.' Another callout box points to the 'Start code' field with the text: 'Set to an instructor-created start code given to students during their virtual testing session. This should NOT match the Testing Center's Standard Start Code. Do NOT provide this password to the students until their virtual testing session.' At the bottom, the 'Save + Close' button is visible.

Choose "Zoom" as the video conferencing system.

Set to an instructor-created start code given to students during their virtual testing session. This should NOT match the Testing Center's Standard Start Code. Do NOT provide this password to the students until their virtual testing session.

2. Click "Save + Close" button at the bottom.



**NOTE:** The Access Code will automatically be set for tests copied from Original Learn to Ultra when LockDown Browser is required. In the Assessment settings, toggle OFF the Access Code as shown in the image on the left.

If there are students testing in the Testing Center, submit a makeup exam for these students in RegisterBlast system. Refer to the [Testing Center Guidelines and Best Practices for Faculty](#).

**NOTE:** The start code will need to be changed to the Testing Center's Standard Start Code on the date(s) when those students go to the Testing Center. Do NOT provide this start code to students.

If you have any questions or problems, please email [academictest@csc.edu](mailto:academictest@csc.edu).